



  
**Cranborne**  
WEDDINGS

**THE GARDEN ROOM  
AT CRANBORNE**

*'The perfect setting for your  
country garden wedding'*







## THE GARDEN ROOM AT CRANBORNE

*'The perfect setting for your country garden wedding'*

The Garden Room at Cranborne is set within the walled, former kitchen garden of Cranborne Manor, on the edge of the historic village of Cranborne, surrounded by the beautiful countryside of the Cranborne Chase. Our contemporary function building has its own private garden, with a large lawn surrounded by beautifully planted borders and views to the village church and the mature trees in The Manor Garden.

We believe that every wedding should be unique to the individual couple. We offer a professional, but very personal and friendly service to our couples, and want you to feel as if you're holding your wedding in your own garden – but without the stress of organising everything yourself. Included in our Venue Hire Fees are the services of our Wedding Co-ordinator, who will assist and guide you

throughout the planning stages and will be there on the day to provide discreet supervision.

### THE BASICS

We host Weddings on Thursdays, Fridays or Saturdays throughout the year and we have a late night music licence until midnight, with the bar closing at 11.30pm. We don't host weddings on consecutive days, so you have full access to the venue between 9am and 5pm on the day before your wedding.

We are licensed for Wedding Ceremonies, so you can hold your Wedding Ceremony and host your wedding breakfast and party, although of course it is possible to hold either element as a stand-alone function. The Garden Room is a light and airy space with a neutral décor so that it can be styled to suit your taste and has underfloor heating and beautifully





decorated lavatories. The building was designed to be extended by a marquee, which is fully linked to the building, creating a continuous larger area. This allows us to offer very flexible space to suit your needs.

The Garden Room alone is perfect for intimate gatherings of between 20 and 50 guests, and with our standard marquee, is ideal for parties of up to 100. Larger parties can also be accommodated with bespoke marquee sizes. We have ample free parking.

### WEDDING CEREMONIES

Marriages are performed by Dorset Registration Service and you will need to liaise with them to book the Registrar and Celebrant and pay their fees direct. We of course, work closely with Dorset Registration Services and have full access to their bookings. Wedding Ceremonies can be held inside The Garden Room, in the marquee or outside in the beautiful garden (weather permitting).

### FOOD & DRINK

Food is, of course, a critical part of any wedding and our excellent catering partners offer a wide range of delicious menus to suit every taste and budget. They can provide everything from canapés, the wedding breakfast and afternoon tea to evening food for those partying into the night. They provide professional and friendly waiting staff to serve your food and drink, along with all the china, glass and cutlery required to suit your menu. Fully bespoke menus can be designed for you, or alternatively, they offer set menu options.

Our extensive wine list includes a wide selection of wines, champagnes and sparkling wines along with ales and cider (including ale brewed in Cranborne) and spirits. Alternatively, we can offer you the option of providing your own drinks, subject to a reasonable corkage charge. A cash bar can be provided free of charge to you.

### FLORISTRY, PHOTOGRAPHY, WEDDING CAKE & ALL THE FRILLS

We can recommend a range of lovely wedding suppliers who can offer all the services you will need for your wedding day. Alternatively, you



may already have suppliers that you would like to use and, if so, we'll work with them as part of our Wedding Co-ordination Services.

### OVERNIGHT ACCOMMODATION

The village of Cranborne, less than a 5 minute stroll away, offers a good choice of overnight accommodation. There are a number of holiday lets and AirBnB's within a short driving distance.

### WHAT WE OFFER

Our venue hire fee includes exclusive use of The Garden Room and its private garden, the marquee where required, tables, lime-washed chairs with seat pads, garden furniture, the fire pit (along with as many logs as you need), staff to look after the site throughout your wedding day and the services of our Wedding Co-ordinator.

For all the other elements of your day - food, drink and decoration - we put together a bespoke package for you to ensure that your day is unique to you and meets all your specific requirements.



### NEXT STEPS

We would be delighted to arrange a meeting with you to view our venue and discuss your requirements. We will then give you a quotation with details of the estimated total cost.

Please contact Claire Whitehead to arrange a meeting;  
Email: [Claire@cranbornegardencentre.co.uk](mailto:Claire@cranbornegardencentre.co.uk) Tel: 01725 517248



## VENUE FEES 2024

### WEDDINGS IN THE GARDEN ROOM AT CRANBORNE

#### THE SPACE

The Garden Room and the private garden

The Garden Room with our standard marquee extension and the private garden.

#### CAPACITY

Up to 40 guests for Wedding Ceremony and sit-down Wedding Breakfast. Up to 50 people for an evening party.

Up to 70 guests for a Wedding Ceremony and sit-down Wedding Breakfast.  
Up to 100 guests for an evening party.

#### VENUE HIRE RATE

£3,200\*

£6,000\*

*\* If you do not wish to hold your Wedding Ceremony in The Garden Room, deduct £250  
Different sized marquees are also available to suit smaller or larger parties - prices on application*

### OUR VENUE FEES INCLUDE THE FOLLOWING:

- ❖ Exclusive use of The Garden Room and the private garden on your wedding day
- ❖ The services of our Wedding Co-ordinator (see separate information about these services)
  - ❖ The marquee (where stated) - this is 'Chinese Hat' style with clear sides onto the garden, linings, carpet floor covering and uplights.
- ❖ Furniture for your Wedding Breakfast - round tables (seating 10) and lime-washed chairs with cream seat pads (other furniture styles are available, but prices may vary)
  - ❖ Garden furniture and lighting
  - ❖ Fire pit (including logs)
  - ❖ Parking for your guests
  - ❖ Prices include VAT at 20%

**PRICES ARE VALID FOR ALL 2024 WEDDINGS**

BEAUTIFUL, INTIMATE, UNIQUE



## WEDDING CO-ORDINATOR ROLE

The services of our in-house Wedding Co-ordinator are included within the Venue Hire Fee. All decisions are yours to be made however the Wedding Co-ordinator will provide expert guidance to assist you in the planning and organisation of your day. She will be the principal point of contact and ensure that all aspects of your day have been considered.

### THIS SERVICE WILL INCLUDE THE FOLLOWING:

- ❖ Acting as the principal point of contact for both you and all your wedding suppliers from the time you book, throughout the planning period and on the big day itself.
- ❖ On booking or up to one year prior to your wedding - holding an initial two hour meeting to discuss your requirements, discuss budgets, and suppliers and advise on which services should be booked immediately. Following this meeting she will prepare an action plan highlighting the timeline for decisions and placing of orders with suppliers.
- ❖ Six months prior to the wedding (or shortly following booking if the date is within six months) - holding a half day meeting to finalise all plans, review all aspects of the event in detail, confirm suppliers, timings and all the finer details. Following this meeting a detailed event sheet will be provided and the contract issued.
- ❖ Within the final month prior to the event - holding a one hour meeting to tie-up last minute issues.
- ❖ The Day before the event - she will ensure that all elements of the event have been set-up and that arrangements are in place in accordance with the agreed event details.
- ❖ On the big day she will provide discreet behind the scenes supervision as required to ensure that all aspects of the day go to plan and will be on-hand as the main point of contact for you and your suppliers.

If you should require additional services from the Wedding Co-ordinator, then this can be provided for a further fee. Please discuss this with us if of interest.